



**THE WEST ASSAM MILK PRODUCERS' COOPERATIVE UNION Ltd.**  
Juripar, RK Jyotiprasad Agarwala Road, Panjabari, Guwahati – 781037

**JOB INFORMATION:**

Position	Manager (Quality Assurance)
Qualification	B.Tech (Dairy)/ B.Sc (Dairy Technology) with M Tech/M Sc in Dairy Technology/ Dairy Chemistry/Dairy Microbiology in first class from reputed education institute.
Experience	Minimum 10 years of experience in processing/milk product manufacturing section of a running milk processing unit, out of which 5 yrs should be in QA/QC section. Exposure to management of Food Safety and Quality Management System and laboratory testing shall have added advantage.
Number of positions	1 (on contract, initially for a period of 2 years)
Location	Guwahati

**SALARY:** Approximately Rs. 10 lakhs per year (Negotiable and commensurate with experience, qualification and pay package of last assignment)

**AGE:** Age should not be more than 40 years as on 1<sup>st</sup> November, 2019.

**MAIN PURPOSE: (captures essence of the job in brief)**

Manage/monitor activities related to improvement in quality and food safety aspects of milk and milk products in WAMUL. The Quality Manager should ensure that policies and procedures established by QA are carried out effectively in the plant. Manage the quality control laboratory activities and staff as well as product development and analysis of statistical data and specifications to determine present standards and establish proposed quality and reliability expectancy.

**MAIN RESPONSIBILITIES:**

- Monitoring of raw milk quality of DCS/MPI's & Bulk Milk Coolers.
- Monitoring of quality and plant activities for Dairy Plant(s)
- Handling statutory requirements such as FSSAI, BIS, Legal Meteorology, Pollution Control, AGMARK issues etc.
- Coordinate ISO audit and arrange CAPA after root causing for the NCS.
- Formulation/revision of various SOPs/Manuals required for plant operations.
- Formulation of new products.
- Investigating and setting standards from quality, health and safety aspects.
- Performance monitoring of QA staff.
- Capture Market Response (Complaints) related to quality and suggest solutions to the production departments.

**JOB SPECIFICATIONS:**

<b>Skills/ Attributes: Technical</b>	<ul style="list-style-type: none"> <li>i. Knowledge of milk quality attributes, factors affecting milk quality at production and at processing unit, manufacture of different milk products.</li> <li>ii. Knowledge of Quality Standards , food regulations in the country and testing operations</li> <li>iii. Quality and Food Safety Management Systems.</li> <li>iv. Knowledge of milk testing and cold chain at the procurement level in the field and plant level.</li> <li>v. Ability to use IT tools and analysis analytical data's</li> </ul>
<b>Skills/ Attributes: Managerial</b>	<ul style="list-style-type: none"> <li>i. Should be a good motivator with exceptional communication skills/ Analytical Skills &amp; Team work and People Management Skills</li> <li>ii. Proficiency (read, write, speak) in Assamese, Hindi &amp; English (any of two) is must</li> <li>iii. Devoted to a task or purpose with loyalty or integrity Inspires teammates to follow them.</li> </ul>