



# The West Assam Milk Producers' Co-operative Union Ltd.

## PURABI DAIRY

REQUEST FOR QUOTATION (RFQ)

Ref No: WAMUL/P&I/Adulteration/APART/19-20/01

Dated: 29/01/2020

Government of Assam (GoA), through the Government of India has received a line of credit for US\$200 million from the World Bank (W.B.) for implementation of the Assam Agribusiness & Rural Transformation Project (APART). The proposed Project Development Objective is to -increase value-added and improve resilience in the production and processing of selected agriculture commodities, focusing on small farmers and agro-entrepreneurs in targeted districts.

The APART Project in Assam state is being implemented by ARIAS Society, which is an autonomous society registered under the Societies Registration Act and the project is being implemented by various line department/agencies of Govt. of Assam.

West Assam Milk Producers Cooperative Union Limited (WAMUL) is an implementing agency for the Dairy Formal Milk sector under the APART project and intends to utilize a part of the credit towards procuring goods for implementing activities under the Dairy Formal Milk sector.

WAMUL invites Quotations in sealed envelopes from manufacturers of Milk Adulteration Kit as per the specification & other terms and conditions as detailed below:

Sl No	Brief Description of Goods	Technical Specification & Delivery Schedule	Quantity (Nos)
1	Milk Adulteration Kit	As per Annexure -1	150

You are requested to send your offer against the RFQ in sealed envelope latest by 15.00 hours 28.02.2020 addressing to "The Managing Director, R.K. Jyoti Prasad Agarwala Road, Panjabari, Guwahati -781037 inscribing "Offer for supply of Milk Adulteration Kit". The price bid should be as per format given in Annexure -2.

### Terms and Conditions for Request for Quotation (RFQ)

#### 1. Eligibility criteria of the bidder

1.1. The Bidder should be a bona fide manufacturer/ authorized representative of the manufacturer

1.2. The bidder should have a valid GST registration certificate (Copy to be attached)

1.3. The bidder should have completed at least average of 3 contracts for same/similar feed items in last 3 years. (i.e. FY 2016-17, 2017-18, 2018-19). Documents required: relevant P.O copies/work order completion certificate or equivalent). Authorized certificates is required in case of representative of manufacturer and in case of representative of manufacturer relevant document of the principal manufacturer can also be considered.

1.4. The bidder's Financial Turnover in each of the last three financial years ending 31st March i.e. (FY 2016-2017, 2017-2018, 2018-2019) should be equal or be more than Rs 75 Laes. In case of dealer or authorized representative of manufacturer relevant documents of principal manufacturer can be considered (C.A certified copy to be enclosed as per the format enclosed at Annexure-III)

2. Earnest Money Deposit (EMD): Rs. 7,500/-

3. Performance Security: NA

4. Validity of the Quotation: Quotation must be valid for 90 days from the due date of Submission. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

5. Delivery/Completion Time: As mentioned in the delivery schedule.

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*R.K. Jyoti Prasad Agarwala*  
29/01/2020

## 6. Price Bid

- 6.1. The Prices shall be quoted in Indian Rupees only
- 6.2. Freight: To be arranged by the supplier to be added in the invoice borne by WAMUL.
- 6.3. Packing, Forwarding, Freight, Transit Insurance and other incidental charges shall be shown separately.
- 6.4. Each bidder shall submit only one quotation. Bidder shall not contact other Bidders in matters relating to this Quotation
- 6.5. The contract shall be for the full quantity as described above quantity may be staggered depend upon the requirement.
7. **Terms of Payment:** 100% payment within 30 days from the date of safe receipt & acceptance of goods/satisfactory completion of work

**8. Liquidated Damages:** If the bidder fails to deliver any or all the goods or perform the services within the time period(s) specified in the purchase order/contract, the WAMUL shall, without prejudice to its other remedies under the purchase order/contract, deduct from the purchase order/contract price, as liquidated damages, a sum equivalent to the following clauses which is applicable as per Order.

- a) 0.5% of the full contract value for each completed week of delay
- OR
- b) 0.5% of the value of delayed items/services only, for each completed week of delay.

The total amount so deducted shall not exceed 10% of the purchase order/contract value. Once the maximum is reached, the WAMUL may consider cancellation/termination of purchase order/contract, and forfeiture of performance/ deposit bond

## 9. Evaluation of Quotations and Award of Contract:

- 9.1. The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e which are properly signed; and Conform to the terms and conditions, and specifications
  - 9.2. The quotation would be evaluated for complete set of item under this RFQ.
  - 9.3. GST, Packing, Forwarding, Freight & Transit Insurance charges in connection with sale of goods shall be taken into account in evaluation.
  - 9.4. The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
  - 9.5. No price negotiation will be done with any bidder. The purchase order will be issued to the lowest responsive bidder
  - 9.6. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
  - 9.7. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order.
- 10. Cancellation of Contract:** WAMUL shall be free to cancel the order either in full or in part, in the case of non-delivery of material/non completion of installation within the stipulated delivery period.
- 11. Rejection:** WAMUL reserves the right to reject the goods either in part or full if at the time of delivery, it is noticed that the goods supplied do not conform to the specifications/description given in the purchase order
- 12. Bidder:** should submit: Self attested copy of PAN, Self-attested copy of GST, Self-attested copy of Trade License, Bank Account details on letterhead of the firm, contact details
13. For any dispute/legal issues, the jurisdiction is at Guwahati Only

Quotation can be submitted in person on or before the due date and time specified above. Such quotation should be dropped in the tender box only kept at the Office of the "West Assam Milk Producers Cooperative Union Limited, Juripar, Panjabari-Guwahati-781037"

Alternatively, the bidder can submit the quotation by registered post so as to reach the above address on or before the due date and time

Specified above. Quotation received after due date and time will not be considered and WAMUL shall not be liable or responsible for any postal delays.

The completed RFQ document duly signed on all the scanned signed pages by WAMUL should be submitted by the bidder alongwith the offer letter.



*[Handwritten signature]*  
7/8 Madhukrishna  
29/01/2020

*[Handwritten signature]*  
Sr. Executive (Purchase)  
West Assam Milk Producers Cooperative Union Ltd  
29.01.2020

## ANNEXURE-1

Technical Specification, Scope of Work and Delivery Schedule

### Technical Specifications (Adulteration Kit)

The kit should be able to successfully carry out 100 tests for each of the adulterants mentioned below:


- Urea
- Ammonia Fertilizers
- Nitrate Fertilizers/Pond Water
- Starch & Cereal Flours
- Sugar/Sucrose
- Glucose
- Salt
- Neutralizers
- Hydrogen Peroxide

### Scope of Work:

Manufacture date of the consignment should be from the delivery month. Delivery of the consignment in good condition as per the schedule mentioned below.

### Delivery Schedule:

S.no	Month of Delivery	Quantity
1	May 2020	50
2	June 2020	100
<b>Total</b>		<b>150</b>

  
14/01/2020

  
P. P. Manojkumar





**Annexure-II**

**Letter Pad of CA Firm**

Standard format

**TO WHOMSOEVER IT MAY CONCERN**

We..... based on audited books of  
accounts for the financial year 2016-17, 2017-18, 2018-19 and verification of documents, records and  
information provided to us by the Management of  
.....  
..... having its registered office  
at.....

Confirm the following:

Sl No	Financial Year	Turnover (Rs.)
1	2016-17	
2	2017-18	
3	2018-19	

Date:

Place

Signature

Seal/Stamp of CA Firm

