

PROCUREMENT OF GOODS  
THROUGH  
REQUEST FOR QUOTATION (RFQ) UNDER WORLD BANK-APART



**Purabi**





# The West Assam Milk Producers' Co-operative Union Ltd.

## PURABI DAIRY

### REQUEST FOR QUOTATION (RFQ)

Ref No: WAMUL/P&I /RFQ /APART/02

Dated: 20/11/2018

1. Government of Assam (GoA), through the Government of India has received a line of credit for US\$200 million from the World Bank (W.B.) for implementation of the Assam Agribusiness & Rural Transformation Project (**APART**). The proposed Project Development Objective is to - increase value-added and improve resilience in the production and processing of selected agriculture commodities, focusing on small farmers and agro-entrepreneurs in targeted districts.

The APART Project in Assam state is being implemented by ARIAS Society, which is an autonomous society registered under the Societies Registration Act and the project is being implemented by various line department/agencies of Govt. of Assam.

West Assam Milk Producers Cooperative Union Limited (WAMUL) is an implementing agency for the Dairy Formal Milk sector under the APART project and intends to utilize a part of the credit towards procuring goods for implementing activities under the Dairy Formal Milk sector.

WAMUL invites Quotations in sealed envelopes from eligible bidders for supply of Power Driven Gerber Machine as per the specification & other terms and conditions as detailed below:

Sl No	Brief Description of Goods	Qty (Nos)	Technical Specification, scope of work along with Delivery Schedule	Remarks
1	Power Driven Gerber Machines	253	As per Annexure-1	PO quantity have to be delivered in staggered manner as specified in the specification

You are requested to send your offer against the RFQ in sealed envelope latest by 14.00 hours 11th December 2018 addressing to "The Managing Director ,R.K.Jyoti Prasad Agarwala Road, Panjabari, Guwahati - 781037 inscribing "Offer for supply of Power Driven Gerber Machine". The price bid should be as per format given in Annexure -2

#### Terms and Conditions for Request for Quotation (RFQ)

##### **1. Eligibility criteria of the bidder**

1.1. The Bidder should be Manufacturers/OEM/Dealers authorized by Manufacturers.(Relevant documents required)

1.2.The bidder should have completed at least 5 contracts for same/similar items each of value more than Rs10lakh in the last 3 years.(Relevant documents required: Client list, relevant PO copies, Copies of Contract completion certificates and TDS certificates used by the clients to substantiate the claim for the value of contract executed)

1.3. The Bidder's Financial Turnover for the last three financial years ending 31<sup>st</sup> March (i.e FY 2015-2016, 2016-2017, 2017-2018) and should be more than 1 Crore. P(Relevant documents required)

The bidder should have valid registration under various Acts that may be applicable for the Contract proposed. (Relevant documents required)



R.K. Jyoti Prasad Agarwala Road, Panjabari, Guwahati- 781 037

E-mail: purabimilk@gmail.com • Website: www.purabi.org, GST No. 18AAAJW0070G1Z6

1.5. Bidder should have successfully supplied at least 500 units of similar types in last three years. Bidder is required to submit documentary evidence of the same i.e. duly signed copies of Purchase Order and Satisfactory Performance Certificate

**2. Earnest Money Deposit (EMD):**

2.1. The interested bidders have to provide a bid security of amounting Rs. 12,500 which will be presented in the form of a demand draft drawn in favour of "The West Assam Milk Producers' Cooperative Union Limited, payable at Guwahati". Bid security will be returned to the bidders within 4 weeks from the date of finalization of the successful bidder. Bid submitted without the requisite EMD shall be summarily rejected. No interest shall be paid by WAMUL on EMD amount deposited by the bidders.

**3. Performance security:**

Within 30 days of the receipt of the notification of the Award of the Contract from the WAMUL the successful bidder shall furnish to the WAMUL a performance security for an amount of 5% (five percent) of the total bid value in the form of Bank Guarantee or a Bank Draft from any Nationalized Bank in favour of "The West Assam Milk Producers Cooperative Union Limited, Juripar, Panjabari, Guwahati-781037". The Performance Security furnished by the successful bidder will be retained by the office up to 365 days after completion of the work. The PBG held by the office till it is returned to the successful bidder will not earn any interest.

Failure of the successful bidder to furnish Performance Security within the period stipulated shall constitute sufficient ground for annulment of award and the Office may make the award to the next lowest evaluated bidder.

**4. Validity of the Quotation:** Quotation must be valid for 120 days. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

**5. Delivery/Completion Time:** Delivery of the material will be staggered and shall be completed as per the delivery schedule mentioned in **Annexure-1**.

**6. Price Bid**

6.1. The Prices shall be quoted in Indian Rupees only

6.2. Freight: To be arranged by the supplier.

6.3. Packing, Forwarding, Freight, Insurance and other incidental charges shall be shown separately.

6.4. Each bidder shall submit only one quotation. Bidder shall not contact other Bidders in matters relating to this Quotation

6.5. The contract shall be for the full quantity as described above. The quantity of the items may be staggered depending upon the actual requirement.

**7. Terms of Payment:** 30% advance payment against Bank Guarantee (Format to be shared by WAMUL while placing while awarding the contract) and balance 70% payment within 30 days from the date of safe receipt & acceptance of the delivered lot.

**8. Warranty:** 12 months from date of receipt of the material or Standard Manufacturer's Warranty, whichever is greater.

**9. Liquidated Damages:** If the bidder fails to deliver any or all the goods or perform the services within the time period(s) specified in the purchase order/contract, the WAMUL shall, without prejudice to its other remedies under the purchase order/contract, deduct from the purchase order/contract price, as liquidated damages, a sum equivalent to the following clauses which is applicable as per Order.

a) 0.5% of the value of delayed items/services only, for each completed week of delay.



The total amount so deducted shall not exceed 10% of the purchase order/contract value. Once the maximum is reached, the WAMUL may consider cancellation/termination of purchase order/contract, and forfeiture of performance/ deposit bond

**10. Evaluation of Quotations and Award of Contract:**

10.1. The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e which are properly signed; and Conform to the terms and conditions, and specifications

10.2. The quotation would be evaluated for complete set of item under this RFQ.

10.3. GST, Packing, Forwarding, Freight & Insurance charges in connection with sale of goods shall be taken into account in evaluation.

10.4. The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

10.5. No price negotiation will be done with any bidder. The purchase order will be issued to the lowest responsive bidder

10.6. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

10.7. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall incorporated in the supply order.

**11. Cancellation of Contract:** WAMUL shall be free to cancel the order either in full or in part, in the case of non-delivery of material/non completion of installation within the stipulated delivery period.

**12. Rejection:** WAMUL reserves the right to reject the goods either in part or full if at the time of delivery, it is noticed that the goods supplied do not conform to the specifications/description given in the purchase order

**13. Bidder should submit: Self** attested copy of PAN, Self-attested copy of GST, Self-attested copy of Trade License, Bank Account details on letterhead of the firm, contact details

**14.** For any dispute/legal issues, the jurisdiction is at Guwahati Only

Quotation can be submitted in person on or before the due date and time specified above. Such quotation should be dropped in the tender box only kept at the Office of the "West Assam Milk Producers Cooperative Union Limited, Juripar, Panjabari-Guwahati-781037"

Alternatively, the bidder can submit the quotation by registered post so as to reach the above address on or before the due date and time specified above. Quotation received after due date and time will not be considered and WAMUL shall not be liable or responsible for any postal delays.

The completed RFQ document duly signed on all the scanned signed pages by WAMUL should be submitted by the bidder along with the offer letter.

Sd-

Managing Director  
WAMUL



Handwritten signature and date: 20.11.2018

## ANNEXURE-1

### Technical Specification, Scope of Work and Delivery Schedule

#### **Technical Specification:**

- Gerber Centrifuge Machine for 24 Test.
- Electrically operated with Brake: 220Volts/50Hz./Single Phase
- Auto Timer
- Acid Proof clamps
- Extra housing cover for safe operation
- Sockets: 24 Tubes
- On Off Switch need to be provided

#### **Scope of Work:**

Delivery of the consignment in good condition as per the schedule mentioned below.

#### **Delivery Schedule:**

S.no	Month of Delivery	Quantity
1	By 15 <sup>th</sup> February 2019	50
2	By 15 <sup>th</sup> April 2019	50
3	By 15 <sup>th</sup> June 2019	50
4	By 15 <sup>th</sup> August 2019	50
5	By 15 <sup>th</sup> November 2019	53
<b>Total</b>		253



**ANNEXURE -2**

**Format of Quotation**

Sl. No.	Description of Goods	Qty	Unit (In Rs)	GST%	Quoted Unit rate inclusive of GST (In Rs.)	Total price inclusive of quantity & GST (In Rs)	Freight, Packing, Forwarding, Insurance or Other incidentals (In Rs)	Total Unit cost inclusive all (In Rs)	
								In Figure	In Words

To be filled by the bidder

Managing Director WAMUL

Stamp &Signature of the Bidder

