

**PROCUREMENT OF GOODS  
THROUGH  
REQUEST FOR QUOTATION (RFQ) UNDER WORLD BANK - APART**



*[Handwritten signatures]*

## **REQUEST FOR QUOTATION (RFQ)**

Ref No: WAMUL/MKTG/RFQ /APART/07

Dated: 27/05/2019

Government of Assam (GoA), through the Government of India has received a line of credit for US\$200 million from the World Bank (W.B.) for implementation of the Assam Agribusiness & Rural Transformation Project (**APART**). The proposed Project Development Objective is to -increase value-added and improve resilience in the production and processing of selected agriculture commodities, focusing on small farmers and agro-entrepreneurs in targeted districts.

The APART Project in Assam state is being implemented by ARIAS Society, which is an autonomous society registered under the Societies Registration Act and the project is being implemented by various line department/agencies of Govt. of Assam.

The West Assam Milk Producers Cooperative Union Limited (WAMUL) is an implementing agency for the Dairy Formal Milk sector under the APART project and intends to utilize a part of the credit towards procuring goods for implementing activities under the Dairy Formal Milk sector.

WAMUL invites Quotations in sealed envelopes from eligible bidders for supply of 12 Ltr Milk Crate as per the specification & other terms and conditions as detailed below:

<b>Sl No</b>	<b>Brief Description of Goods</b>	<b>Qty (Nos)</b>	<b>Technical Specification along with Delivery Schedule</b>	<b>Remarks</b>
1	12 Ltr Milk Crate as per detailed specification/Scope of work/Terms and Conditions.	8000	As per Annexure-1	PO quantity have to be delivered in single delivery

You are requested to send your offer against the RFQ in sealed envelope latest by 16.00 hours 10<sup>th</sup> June'2019 addressing to "The Managing Director, R.K.Jyoti Prasad Agarwala Road, Panjabari, Guwahati – 781037 inscribing "Offer for supply of 12 Ltrs Milk Crate". The price bid should be as per format given in Annexure -2

Terms and Conditions for Request for Quotation (RFQ)

**1. Terms and Conditions**

**1.1 Qualification Criteria**

The Purchaser shall assess each Bid against the following Qualification Criteria. Requirements not included in the text below shall not be used in the evaluation of the Bidder's qualifications.

**A. If the Bidder is a manufacturer:**

- a) The bidder should be reputed & established manufacturer only. (Relevant documents required)
- b) The bidder number of units sold should be more than 5,00,000 units in each of the last 3 years for Crate. (Relevant documents required: Client list, relevant PO copies, Copies of Contract completion certificates and TDS certificates used by the clients to substantiate the claim for the value of contract executed)
- c) The Bidder's Financial Turnover in the last three financial years ending 31<sup>st</sup> March (i.e. FY 2015-2016, 2016-2017, 2017-2018) and should be more than Rs 15 Corer. (Relevant documents required)
- d) The bidder should have valid registration under various Acts that may be applicable for the contract proposed. (Relevant documents required)

**B. If Bidder is Authorized dealer of Manufacturer**

- a) The bidder should be authorized dealer of reputed & established manufacturer only. (Relevant documents required)
- b) The bidder number of units sold should be more than an average of 16,000 units in each of the last 3 years for Crate. (Relevant documents required: Client list, relevant PO copies, Copies of Contract completion certificates and TDS certificates used by the clients to substantiate the claim for the value of contract executed).
- c) The Bidder's Financial Turnover in the last three financial years ending 31<sup>st</sup> March (i.e. FY 2015-2016, 2016-2017, 2017-2018) and should be more than Rs 50 Lakhs. (Relevant documents required)
- d) The bidder should have valid registration under various Acts that may be applicable for the contract proposed. (Relevant documents required)

**2. Earnest Money Deposit (EMD):** The bidders have to provide a bid security of amounting Rs 20,000/- which will be presented in the form of a demand draft drawn in favour of "The West Assam Milk Producers' Cooperative Union Limited. Payable at Guwahati" in **offline mode to be submitted to WAMUL office**. Bid security will



be returned to the bidders within 4 weeks from the date of finalization of the successful bidder. Bid submitted without the requisite EMD shall be summarily rejected. No interest shall be paid by WAMUL on the EMD amount deposited by the bidders.

- 3. Performance security:** Within 30 days of the receipt of the notification of the Award of the Contract from the WAMUL the successful bidder shall furnish to the WAMUL a performance security for an amount of Rs 1,20,000/- in the form of Bank Guarantee or a Bank Draft from any Nationalized Bank in favor of "The West Assam Milk Producers Cooperative Union Limited, Juripar, Panjabari, Guwahati-781037". The Performance Security furnished by the successful bidder will be retained by the office up to 45 days after completion of the work. The PBG held by the office till it is returned to the successful bidder will not earn any interest. Failure of the successful bidder to furnish Performance Security within the period stipulated shall constitute sufficient ground for annulment of award and the Office may make the award to the next lowest evaluated bidder.
- 4. Validity of the Quotation:** Quotation must be valid for 90 days from the last date of submission of bid. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- 5. Delivery/Completion Time:** Delivery of the entire material should be completed within 45 days from the date of PO.
- 6. Price Bid**
  - 6.1. The Prices shall be quoted in Indian Rupees only
  - 6.2. Freight: To be arranged by the supplier.
  - 6.3. Packing, Forwarding, Freight, Insurance and other incidental charges shall be shown separately.
  - 6.4. Each bidder shall submit only one quotation. Bidder shall not contact other Bidders in matters relating to this Quotation
  - 6.5. The contract shall be for the full quantity as described above. The quantity of the items may be staggered depending upon the actual requirement.
- 7. Terms of Payment:** Payment would be made after successful receipt of the material.
- 8. Warranty:** The warranty should be valid for 18 months, calculated from the date of dispatch, or 12 months from date of receipt of the material whichever comes first/Manufacturer warranty.
- 9. Liquidated Damages:** If the bidder fails to deliver any or all the goods or perform the services within the time period(s) specified in the purchase order/contract, the



WAMUL shall, without prejudice to its other remedies under the purchase order/contract, deduct from the purchase order/contract price, as liquidated damages, a sum equivalent to the following clauses which is applicable as per Order.

a) 0.5% of the full contract value for each completed week of delay

**OR**

~~b) 0.5% of the value of delayed items/services only, for each completed week of delay.~~

The total amount so deducted shall not exceed 10% of the purchase order/contract value. Once the maximum is reached, the WAMUL may consider cancellation/termination of purchase order/contract, and forfeiture of performance/ deposit bond.

### **10. Evaluation of Quotations and Award of Contract:**

10.1. The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which Are properly signed; and Conform to the terms and conditions, and specifications

10.2. The quotation would be evaluated for complete set of item under this RFQ.

10.3. GST, Packing, Forwarding, Freight & Insurance charges in connection with sale of goods shall be taken into account in evaluation.

10.4. The Purchaser will award the contract to the bidder who has complied to our Technical Specification and who has offered the lowest evaluated quotation price.

10.5. No price negotiation will be done with any bidder. The purchase order will be issued to the lowest responsive bidder

10.6. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

10.7. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall incorporate in the supply order.

**11. Cancellation of Contract:** WAMUL shall be free to cancel the order either in full or in part, in the case of non-delivery of material/non-completion of installation within the stipulated delivery period.

**12. Rejection:** WAMUL reserves the right to reject the goods either in part or full if at the time of delivery, it is noticed that the goods supplied do not conform to the specifications/description given in the purchase order



**13. Bidder should submit:** Self attested copy of PAN, Self-attested copy of GST, Self-attested copy of Trade License, Bank Account details on letterhead of the firm, contact details

**14.** For any dispute/legal issues, the jurisdiction is at Guwahati Only

Quotation can be submitted in person on or before the due date and time specified above. Such quotation should be dropped in the tender box only kept at the Office of the "West Assam Milk Producers Cooperative Union Limited, Juripar, Panjabari-Guwahati-781037"

Alternatively, the bidder can submit the quotation by registered post so as to reach the above address on or before the due date and time specified above. Quotation received after due date and time will not be considered and WAMUL shall not be liable or responsible for any postal delays.

The completed RFQ document duly signed on all the scanned signed pages by WAMUL should be submitted by the bidder along with the offer letter.

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Managing Director  
WAMUL



## ANNEXURE-1

### Technical Specification

S. No	Description of Item	Specification
1	Storage Capacity	12 Ltr
2	No of Partition	1
3	Approx. Dimension O.D (L X B X H) MM	470 X 375 X 170 (±1% Tolerance)
4	Approx. Dimension I.D (L X B X H) MM	425 X 385 X 157 (±1% Tolerance)
4	Weight	1.5 KG (±2% Tolerance)
5	Colour	Dark Blue

- Plastic should be of virgin material and food grade.
- Logo painting/branding on 2 sides in white color only.

### Scope of Work

1. The bidder will provide the labor and manpower at the point of delivery.
2. Delivery of the consignment material in good condition



Annexure -2

Format of Quotation

Sl. No.	Description Goods	Qty.	Unit (In Rs)	GST %	Quoted Unit (In Rs) inclusive of GST Rate in Rs.	Total price inclusive of quantity & GST	Freight, Packing, Forwarding, Insurance or Other incidentals	Total Unit cost inclusive all (In Rs)	
								In Figure	In Words

To be filled by the bidder

Stamp & Signature of the Bidder

